

Tolland Board of Education
Finance and Facilities Committee Minutes
November 17, 2021

Members present: Dr. Walter Willett, Christine Griffin, Tony Holt
Members present via Zoom: Dana Philbin
Members absent: Jacob Marie

Meeting called to order at 5:37 pm

Mrs. Griffin motioned to reverse the agenda order due to the full Board meeting being scheduled for 7pm that evening. All agreed to start with the Covid Relief Fund and Turf Field.

With the joint meeting with the town council scheduled for November 29, 2021, the committee would like to have a summary document prepared to present regarding the CRF. Committee discussed what they would like the document to include. Dr. Willett will prepare something with three sections – explanation for the end of year balance, what anticipated expenses we would use the fund for and what grant funds have been received, or expected to receive, and what we will be using these for.

Discussion on the replacement of the turf field. The turf field will need to be replaced in 2023. It will also be discussed in the November 29, 2021 joint meeting. Committee discussed some ideas of how to fund the field and will discuss further after they get some direction from the council.

Review of 10/31/21 budget to actual – appendix F-1. Mrs. Griffin noted that most line items were similar to last month. Dr. Willett will follow up on why line 530 – telephone/postage had a large encumbrance resulting in a 38% overage for FY22.

Dr. Willett prepared an analysis of all the technology initiative purchases since the start of the pandemic. We did not get to review this during the committee meeting. Any questions should be directed to Mrs. Griffin who will follow up with Dr. Willett.

Meeting was adjourned at 6:43 pm

Respectfully submitted,
Christine Griffin